### Entrance And Shared Corridors & Halls

**Cleaning Materials Required:**
- Vacuum cleaner (provided in your flat or ask at Reception)

- Remove all rubbish and personal belongings
- Remove all personal items from storage areas
- Vacuum Carpet or Wash Floor
- Clean all surfaces eg skirtings, heaters, shelves, mirrors

### Kitchen/Lounge

**Cleaning Materials Required**
- Kitchen cleaner product & cleaning cloths (available from local shops/stores)
- Vacuum cleaner, dustpan and brush, mop and bucket (provided in your flat or ask at Reception)

- Remove all rubbish and personal belongings
- Remove all items from kitchen units
- Clean kitchen units and drawers inside & out, including doors & shelves
- Sink: Clean all dishes and clean all surfaces

### Shared bathroom/ensuite

**Cleaning Materials Required**
- Bathroom cleaner product & cleaning cloths (available from local shops/stores)
- Vacuum, dustpan and brush, mop and bucket (provided in your flat or ask at Reception)

- Sofas/Chairs: Vacuum and clean all surfaces
- Microwave: Clean inside & out
- Kettle: Clean by wiping down surface
- Worktops: Clean all surfaces

- Remove all rubbish and personal items
- Kitchen bin & lid: Clean all surfaces
- Bath/shower wall panels, tiles and shower door: Clean all surfaces
- Bath/shower fittings: Clean all surfaces
- Drains: Remove all hair and any other blockages
- Sink: Clean all surfaces including taps
- Toilet: Clean all surfaces, including toilet bowl, seat and lid
- WC brush and holder: Wash brush and holder
- Vinyl floors: Sweep and wash
- Clean all surfaces eg skirtings, shelves, soap dish, mirror

### Fridge/Freezer

**Cleaning Materials Required**
- Kitchen cleaner product & cleaning cloths (available from local shops/stores)

- Remove all food and drink items from fridge AND freezer. You may need to defrost freezer to remove items from the freezer section

### Bedroom

**Cleaning Materials Required**
- General cleaning product & cleaning cloths (available from local shops/stores)
- Vacuum cleaner, dustpan and brush, mop and bucket (provided in your flat or ask at Reception)

- Clean all internal surfaces, including drawers and shelves
- Clean all external surfaces, including the top

### Cooker

**Cleaning Materials Required**
- Kitchen cleaner product, Oven cleaner product and cleaning cloths (available from local shops/stores)

- Clean grill and grill pan, leaving no build up of grease
- Clean oven of all spillages
- Clean oven shelves
- Clean top, sides and front of cooker
- Clean control panel by wiping all surfaces

Please remember residents are:
- equally responsible for clearing and cleaning shared spaces
- solely responsible for clearing and cleaning bedrooms and ensuites

Charges will apply if accommodation is not returned to us in acceptable condition.